



VILLAGE OF WESTFIELD CENTER
6701 GREENWICH ROAD
P. O. BOX 750
WESTFIELD CENTER, OH 44251
330-887-5151
FAX ~ 330-887-5601

PETITION FOR VARIANCE

REASON FOR REJECTION OF ZONING PERMIT APPLICATION (INCLUDE APPLICABLE VILLAGE ZONING CODE CHAPTER):

PROPERTY OWNER(S) NAME: _____

PROPERTY OWNER(S) MAILING ADDRESS: _____

PROPERTY OWNER TELEPHONE NUMBER(S): _____

APPLICANT(S) NAME (IF DIFFERENT THAN PROPERTY OWNER):

APPLICANT MAILING ADDRESS: _____

NOTE: THE PROPERTY OWNER(S) AND/OR APPLICANT(S) ARE REQUIRED TO ATTEND THE BOARD OF ZONING APPEALS HEARING.

PROPERTY ADDRESS: _____

PARCEL NUMBER: _____ ZONING DISTRICT: _____

SITUATED IN THE VILLAGE OF WESTFIELD CENTER, MEDINA, OHIO, I HEREBY PETITION FOR A VARIANCE ON THE ABOVE DESCRIBED PREMISES: (DESCRIBE NATURE OF VARIANCE)

SUCH VARIANCE WILL NOT BE DETRIMENTAL TO THE PUBLIC WELFARE OR TO THE PROPERTY OF OTHER PERSONS LOCATED IN THE VICINITY THEREOF BECAUSE:

SIGNATURE OF PROPERTY OWNER(S): _____

DATE: _____

SIGNATURE OF APPLICANT: _____

DATE: _____

PLEASE INCLUDE THE FOLLOWING DOCUMENTATION:

New Home/Commercial Building: (7 COPIES)

BUILDING PLANS - ground grade at each elevation of the building, foundation, drive way and parking area is required. The total square footage of the structure (include the square footage of each level if applicable).

PROFESSIONAL SITE PLAN showing **ALL** lot dimensions. The site plan must include the exact location of the structure to be built, including any additional proposed accessory structure(s) such as a deck or a patio, etc. The total square footage of the structure(s) should be included on the site plan and the total square footage of any additional structure (i.e. deck, patio). If applicable, this site plan must show the exact location of any existing structure(s) on the lot and the square footage of the existing structure(s). Also, required are the grades within the site, at least at its corners and at the corners of the structure, fences, walls and major existing or planned plantings. (Please make sure all front, side and rear setbacks are included on the site plan.) The site plan should include the parcel number and/or the address. The site plan must be stamped and signed by the surveyor.

Accessory Structure: (7 COPIES)

SITE PLAN showing the **exact dimensions and location of the proposed structure on the parcel** including side and rear setbacks (and if required, how far the proposed structure will be located from the primary building). The total square footage of the structure(s).

Note: ALL PROPERTY OWNERS CONTIGUOUS TO THE PARCEL WILL BE NOTIFIED OF THIS REQUEST.

OFFICE USE ONLY

VERIFICATION OF RECEIPT OF FEES

FEE	DATE PAID	PAYMENT METHOD	PAY-IN VOUCHER NUMBER

MEETING DATE & TIME: _____

APPLICANT/PROPERTY OWNER NOTIFIED: _____

CONTIGUOUS PROPERTY OWNERS NOTIFIED: _____

HEARING ADVERTISED: _____

POSTED TO WEBSITE: _____

POSTED ON BULLETIN BOARD IN POST OFFICE: _____

FOR USE BY BOARD OF ZONING APPEALS

MOTION: Board Member _____ **moved to**

SECOND: Board Member _____

ROLL CALL: _____

PETITION HEREBY: GRANTED DENIED DATE: _____

CHAIR PERSON, BOARD OF ZONING APPEALS

MEETING MINUTES APPROVED: _____

APPROVED MEETING MINUTES MAILED TO PROPERTY OWNER AND/OR APPLICANT:
