

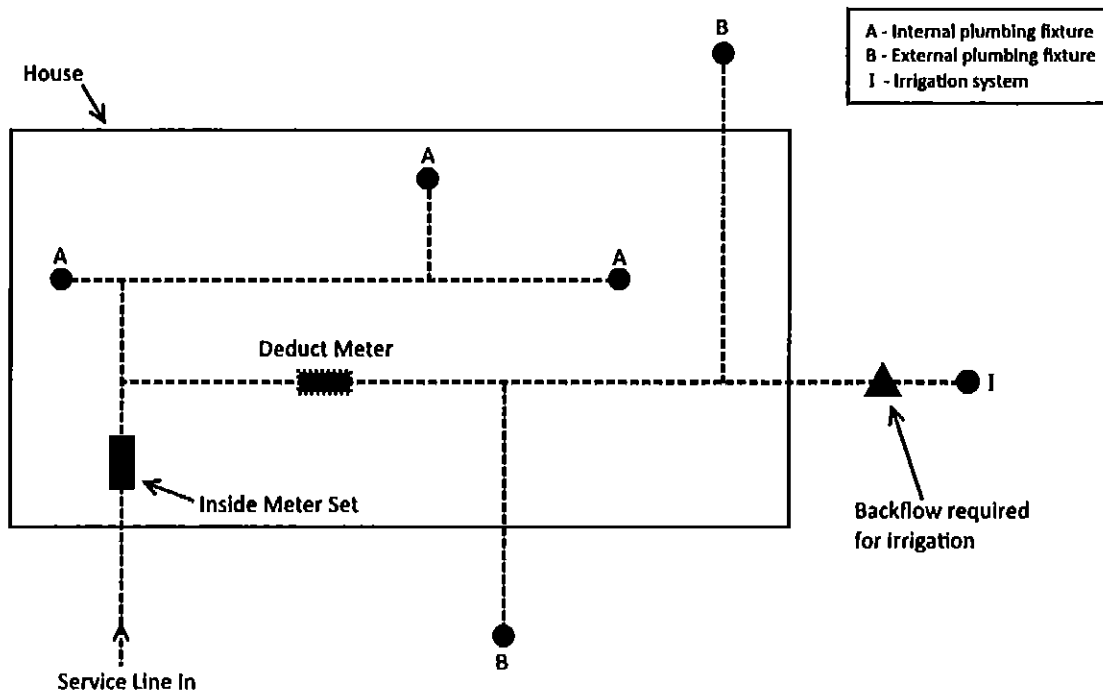


Medina County Sanitary Engineer

Policy for Deduct Water Meters in the
Village of Westfield Center
for the purposes of sanitary sewer billing
September 22, 2016

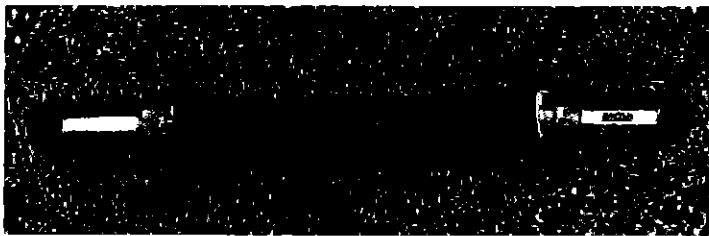
All requests for deduct water meters must meet the following criteria:

The separate deduct water meter must be installed in series, on the home plumbing, after the domestic master water meter. This allows for the house to be plumbed for all interior domestic water between the master meter and the deduct meter, and only the irrigation system piping to be plumbed after the deduct meter. In this demonstration, the master domestic water meter is utilized for the MCSE water consumption billings, and the deduct meter reading is subtracted from the domestic master meter reading for the purposes of Village sanitary sewer billings. See below for a schematic:



The following is a list of detailed steps for the installation of a deduct meter on a water service connected to the Medina County Sanitary (MCSE) water system, and a sanitary connection to the Village of Westfield Center (Village) sanitary sewer system and wastewater treatment plant:

1. Contact the MCSE's Permit Department located at the Engineering Center, 791 W. Smith Road, Medina, Ohio 44256, by entering the north building doors and visiting the counter on the left upon entering the building. Permit Department staff are available between the hours of 8:00 am and 4:30 pm, Monday through Friday. Permit applications are available on-line at <http://www.sanitaryengineering.com/medina.oh.us/tours/permitapplication.pdf>, but are to be turned in to the Permit Department desk in person to complete the application process. For questions that cannot be answered on the website, please feel free to contact our office at (330) 723-9585 and advise the operator that you're calling to inquire about a water deduct meter for the Village.
2. The MCSE will calculate the pricing applicable to the deduct meter work. The pricing will include, but not limited to, the deduct water meter, MXU (to be mounted on the outside of the home adjacent to the master water meter), spuds (to connect the meter into the plumbed interior water service on each side of the meter), miscellaneous parts, such as wiring and connectors, with a 20% markup on materials, plus two (2) hours of MCSE labor for the standard installation of the meter and MXU at the physical address. All time and materials pricing shall be calculated in accordance with the most recent Charges and Fees Resolution adopted by the Medina County Commissioners. Payment shall be made in full before the deduct meter set can be scheduled by the MCSE Permit Department.
3. The property owner is responsible for contacting the Medina County Health Department, website: http://www.medinahealth.org/inspections/plumbing_medical_gas, or phone (330) 723-9523, to obtain the necessary plumbing permit and inspection of the interior plumbing work.
4. With permit fees paid, the MCSE will issue to the applicant the temporary use of a jumper, or spool piece, as shown in the photograph below. The jumper shall be installed in the home plumbing, in series, after the domestic water meter. The jumper will serve as the holding place for the MCSE to deliver and install the meter as scheduled via MCSE work order. Upon completion, the MCSE will return the jumper to the offices of the MCSE for reuse.



5. The MCSE billing department will provide the data file to the Village Billing Department demonstrating all MCSE water meter readings to be interpreted and utilized for Village sewer billings.
6. The MCSE will reflect a nominal administrative charge on the MCSE bill to account for the additional efforts in reading, tracking and exporting the data for the requested deduct meter. The charge to each MCSE customer will be a flat \$2.50 per billing cycle (\$1.25/month) for the benefit of an installed deduct meter.

Please note that there are eleven (11) homes that have a split water service whereby the property owner is billed for each of the two (2) meter readings for MCSE water consumption billings, and only the domestic water meter reading is utilized for Village sanitary sewer billings. In this demonstration the two (2) meters represent a domestic water meter and an irrigation system water meter, each on the same service line. *This installation method is not permitted by the MCSE.* Only the following eleven (11) accounts that were grandfathered into the MCSE water system as part of the Westfield Water System acquisition may remain with this classification: 6629 Oak Leaf, 6438 Simmons, 6557 Woodsedge, 6546 Clubview, 8818 Virginia, 8821 Virginia, 8801 Virginia, 8655 Virginia, 6761 Grant, 6840 Grant, and 8741 Virginia. Upon any water service repairs and/or upgrades to the properties listed above, the separate sprinkler meters shall be removed and replaced with the separate water meter in series as described herein per MCSE policy.